



Admissions Policy

Approved by:	Kirsty Burridge
Last reviewed:	August 2025
Next Review by:	September 2026
Review Cycle:	Annual

1. Statement of Intent

Blue Sky Independent School is committed to a non-selective admissions process and does not discriminate on the basis of physical or intellectual ability, gender, religion, ethnicity, or any other protected characteristic.

Although Blue Sky is an independent school, we seek to reflect the diversity of society as a whole. This is a core part of our philosophy and aims. The school is:

- Co-educational (not single-sex)
- Mixed-ability
- Multi-ethnic
- Balanced in gender representation

Blue Sky is an independent specialist school, primarily supporting students with Social, Emotional and Mental Health (SEMH) needs, and is committed to providing tailored support for learners with additional needs.

Each application is considered individually. Admission decisions are based on the Education Team's capacity to meet the applicant's educational, physical, social, and emotional needs at the time of application.

2. Admissions Principles

When assessing applications, we consider:

- The school's ability to meet the applicant's needs.
- The potential impact of the applicant's admission on the stability, happiness, and academic and social progress of the group they will join.
- The balance of ages and numbers within each year group.
- Any specific constraints linked to Education, Health and Care Plans (EHCPs).

We expect students:

- To want to attend Blue Sky Independent School.
- To be keen to learn and take responsibility for their own learning.
- To agree to the school's learning expectations.

3. Admissions Process

Step 1 — Initial Enquiry and Visit

Parents/carers and Local Authority are encouraged to arrange a visit to:

- See the school in action.
- Meet members of the Education Team.
- Ask questions about our approach and provision.

Step 2 — Application Form

Applicants must complete an application form providing:

- Details of current/previous school.
- Contact information for the current/previous class teacher.
- Consent for Blue Sky to contact the current/previous school.

Step 3 — Additional Information

Where necessary, we may request:

- Reports from the current/previous school.
- Educational, safeguarding, or SEN assessments.
- Informal reading, writing, and maths assessments (if relevant).

The Headteacher may withdraw an offer if:

- Requested information is not provided.
- New information emerges that affects our ability to meet the applicant's needs.

Step 4 — Trial Period

- Applicants attend an agreed trial period.
- Trials may end early if it becomes clear we cannot meet the child's needs.
- Extended trials may be offered if more time is needed to decide.

Step 5 — Review and Decision

The Education Team reviews all information and trial feedback.

We may:

- Offer a place (with an agreed start date).
- Place the applicant on a waiting list until a suitable space is available.
- Decline admission if we cannot meet the applicant's needs.

4. Offers and Enrolment

- Commissioners will receive a written offer by email.
- We may ask for a decision within a set timeframe to manage admissions efficiently.
- If no place is available, the child may be added to the waiting list for a suitable (not necessarily the next) vacancy.

The Admissions Register

The school will keep an up-to-date admissions register of pupils in attendance at the school. The admissions register will be stored in line with the school's Records Management Policy.

5. Ongoing Expectations

- Data will be held in line with Data Protection laws.
- All new enrolments are reviewed with parents after the first six-week term.
- A place may be withdrawn if a student's behaviour or needs significantly disrupt the wellbeing or progress of the wider group.
- Two terms' written notice is required to withdraw a student.

6. Final Notes

We recognise that choosing a school is a significant decision, especially when moving from another setting. Our admissions process is designed to ensure that Blue Sky Independent School is the right environment for each child, and that we can fully meet their needs. All decisions are made with care, fairness, and without discrimination.